



Astley Village Parish Council

Agenda

To: Members of Astley Village Parish Council.

YOU ARE HEREBY SUMMONED to attend the Meeting of the Astley Village Parish Council to be held on **Wednesday 5 November 2025** at 6.30 pm in the Community Centre at which the following business will be transacted.

Summons

1. Apologies for Absence

To receive members' apologies.

To consider a report of the Parish Clerk inviting the Parish Council to authorise Councillor Ian Thomas from attendance at meetings in accordance with S85 (1) of the Local Government Act 1972.

2. Declarations of Interest

Members and Officers are invited to declare any interests they may have in any of the items included on the agenda for this meeting in accordance with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464).

3. Public Engagement

Members of the public are invited to put questions/make representations to the members of the Parish Council.

4. Borough/County Councillor Reports

To consider reports from Chorley North and Astley Ward Borough Councillors and County Councillor (Lancashire County Council) (Enclosed).

5. Minutes

To approve as a correct record and sign the minutes of the meeting of the Parish Council held on Wednesday 3 September 2025. (Enclosed).

6. Parish Clerk Report

To consider a report of the Parish Clerk & Responsible Financial Officer providing an update on ongoing projects, work outstanding and activities since the last meeting of the Parish Council.(Enclosed).

7. Statutory Business

i. Consider applicants for co-option to the vacant Councillor positions.

ii. To consider any planning issues relevant to the village. (Enclosed).

8. Financial Matters

- i. To consider a report of the Responsible Financial Officer providing the financial position (Enclosed).
- ii. To consider a report of the Responsible Financial Officer recommending payments to be approved (Enclosed).
- iii. To consider a report of the Responsible Financial Officer providing details spend against budget headings (Enclosed).

9. Winter Newsletter 2025

The Parish Clerk to report at the meeting.

10. Christmas Event 2025

The Parish Clerk to report at the meeting.

11. Environment Reports

To receive a verbal update at the meeting.

12. Reports from Parish Council Representatives on Other Bodies

- Chorley Liaison. The agenda from the last meeting held on 15 October 2025 is attached for information.
- Neighbourhood Area Meeting (NW Parishes and Chorley North). The next meeting will be held on 17 March 2026 at 6.30pm.

13. Correspondence

The Clerk to report at the meeting.

14. Matters for information

Notify the Chair of any item to be brought under this section, prior to the meeting. Only items requiring urgent attention, information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions or spend can be agreed.

15. Schedule of Meetings 2026/27

To consider the proposed Schedule of Meetings 2026/27

16. Dates of Next Meetings

To note that the next meeting of the Parish Council will take place on Wednesday 7 January 2026 at 6.30 pm.

Schedule of Meetings 2025/26

Meetings of the Parish Council will take place on the following dates at 6.30 pm:

- Wednesday 7 January 2026
- Wednesday 4 March 2026 at the rise of the Parish Meeting

Craig Ainsworth
Clerk to the Parish Council
5 Clarendon Gardens
Bromley Cross



BL7 9GW

28 October 2025

Astley Village Parish Council

Title	Borough/County Councillor Reports					
Report of	Councillors Alistair Morwood, Adrian Lowe and Jean Sherwood, Borough Councillors - Chorley North and Astley (Chorley Borough Council)					
Date	5 November 2025					
Type of Paper	Decision		Discussion		Information	X
Purpose of Report To consider a report from the Borough Councillors - Chorley North and Astley (Chorley Borough Council).						
Key Issues Alongside representatives from various agencies and organisations including members from the Parish Council, we attended a walkabout organised by Places for People on Tuesday 30 September 2025. Various issues were identified and to be taken forward. The next one is scheduled for the Spring 2026. As a result of the consultation Chorley Borough Council has decided to implement car parking charges at Hall Gate car park from the 5 November 2025. Two hours free parking and then £1 for 3 hours and £3 all day. The charges will be kept under review. Chorley Borough Council will be looking at options to make improvements in the Village. This could involve further improvements to the underpass but nothing has been decided at this stage. We continue to respond to resident's issues and concerns throughout the ward & attend our various committees and portfolio meetings.						
Action required by the Parish Council To note the report.						

Astley Village Parish Council

Title	Borough/County Councillor Reports					
Report of	County Councillor Aidy Riggott (Euxton, Buckshaw & Astley) - Lancashire County Council					
Date	5 November 2025					
Type of Paper	Decision		Discussion		Information	X
Purpose of Report To consider a report from the County Councillor for Astley Village (Lancashire County Council)						
Key Issues Following a referral from Cllrs Lowe, Morwood and Sherwood I have requested that Lancashire County Council look at parking issues around the junction of Deerfold and Studfold. Following concerns raised at the last Parish Council meeting regarding overgrown vegetation blocking sight lines on Judeland, I raised this with Lancashire County Council and received the below response: “As the Highway Authority, we can address the problem of encroaching vegetation if we consider it is posing a safety risk for highway users. If it is growing from within the publicly maintainable highway, we will cut it back ourselves. If not, we must follow a prescribed legal process to get the landowner to cut it back. Following your enquiry, we inspected Judeland. We identified areas of overgrown vegetation that requires our intervention. In light of your concerns, Chorley Borough Council have cut back the growth at the junction with Chancery Road to improve visibility for drivers when exiting the junction. We are actively working with Chorley Borough Council to agree a schedule for the remaining maintenance. Once we confirm the dates, we will complete the work as soon as possible”.						

Following concerns raised at the last Parish Council meeting regarding the installation of lighting columns without lamps at The Farthings, I raised this with Lancashire County Council and received the below response:

“We recognise your concern and apologise for any inconvenience this may have caused and the delay in our response.

A resident did report this to us on 27 August 2025 using our online reporting tool, Love Clean Streets. We closed the report because we were already dealing with the fault. We are sorry to hear that the automated reply the resident received, when they raised their concerns, was not clear. We hope this experience does not discourage them from reporting further highway issues using the online reporting tool.

In light of your enquiry, we reinspected the site on 12 September 2025, and we installed lanterns to the new columns on the same day. Some of the electrical work still needs attention. We have referred the connection for Column 41 to Electricity Northwest (ENWL). Once ENWL carries out the required work, we will remove the old lighting column from the site.”

I have also been supporting residents affected by the lack of Mobility Crossings and Dropped Kerbs in certain areas of the village. Hopefully I will be able to update further on this matter at the next meeting.

Action required by the Parish Council

To note the report.



Astley Village Parish Council

Meeting of the Council

3 September 2025 at 6.30pm

Present

Councillor Gillian Sharples (Chair) in the Chair John McAndrew (Vice-Chair);
Councillors Keith Ashton, Chris Sheldon and Ian Thomas.

324.01 Apologies for Absence

Apologies were received from Councillors Elaine Bibby and Neil Forkin.

324.02 Declarations of Interest

Councillors and officers were invited to declare any interests they had in any of the items on the agenda for the meeting.

Councillor John McAndrew declared a Personal Interest as a Governor at Buckshaw Primary School.

Councillor Ian Thomas declared a Personal Interest as a trustee of The Leyland and District Royal Air Forces Association Branch.

324.03 Public Engagement

Members of the public are invited to put questions/make representations to the members of the Parish Council.

A resident from Wymundsley attended the meeting and explained that their adjacent neighbour had restricted access to a surface water manhole which only served their property. The surface water manhole was on land outside the boundary of their property, and their neighbour had planted conifers and was refusing access to the manhole. It was their understanding that the Covenant contained in the title deeds to the property, had included the land within the boundary of their neighbour's property to avoid the Chorley Borough Council having to maintain it but that they had a right of access to the surface water manhole. They enquired whether the Parish Council had a copy of the Covenant referred to.

The Parish Council confirmed that they did not have a copy of the Covenant and suggested that the resident sought legal advice on the matter.

It was reported that a resident from Judeland had contacted the Parish Council concerned about the overgrown hedge on verge and footpath on the east side of Judeland at the corner of Chancery Road.

It was suggested that the Parish Clerk contact Chorley Borough Council regarding the footpath) and Lancashire County Council as the highway authority expressing concern overgrown hedge on verge which was impacting on the site lines and visibility on the east side of Judeland at the corner of Chancery Road.

A resident asked why in the Spring Parish Council Newsletter, residents had been asked to suggest locations as to where additional benches could be located around Astley Village when benches had been removed. A Parish Councillor suggested that the benches referred to by the resident were on land within the ownership of Places for People and the benches had not been removed by the Parish Council.

324.04 Borough/County Councillor Reports

Reports from Chorley North and Astley Ward Borough Councillors and County Councillor (Lancashire County Council) (copies of which had been circulated) were considered. County Councillor Aidy Riggott attended the meeting and reported that the portable toilets which had been located at the Farthings were in connection to the works taking place at Derian House as this was the only suitable location. In addition, he reported that there had been a delay in installing the new LED lamps to the existing lighting columns on the Farthings.

RESOLVED – That the reports be noted.

324.05 Minutes

RESOLVED - That the minutes of the Parish Council Meeting held on Wednesday 2 July 2025 (copies of which had been circulated) be approved as a correct record and signed by the Chair subject under minute 323.10, the date of the Parish Christmas event reading “Friday 5 December 2025”.

324.06 Parish Clerk Report

The Parish Clerk and Responsible Financial Officer submitted a report (copies of which had been circulated) providing an update on ongoing projects, work outstanding and activities since the last meeting of the Parish Council.

Partnership Street Surgery

It was reported that the Partnership Street Surgery organised by Places for People would take place on 30 September 2025 between 2-4pm from the entrance to Great Meadow.

Lancashire Parish and Town Council Conference - Saturday 1 November 2025

Councillor Ian Thomas confirmed that he would be attending the Lancashire Parish and Town Council Conference on Saturday 1 November 2025 and other Parish Councillors were encouraged to attend.

West Way Active Track Update

The Parish Clerk reminded the Parish Councillors that the Parish Council had requested a path across the middle of the West Way site to link to the play area. Chorley Borough Council had stated that they had tried various different designs of the site and consulted with the FA and Football Foundation and also Astley and Buckshaw Football Club who had no objections to the concept of a path but unfortunately there was not the space to fit in a formal path.

Parish Councillors expressed their disappointment and suggested that residents and users would still cross the site and create an informal grass path link either between the two-football pitched or across the football pitches themselves.

In particular the following issues in the report were discussed:

Proposed Planting at the Astley Village Garden of Reflection

The Estates Team at Chorley Borough Council were in the process of preparing a licence agreement stating that the Parish Council would be responsible for the maintenance of the new planting at the Astley Village Garden of Reflection.

It had previously been acknowledged that the permission of Chorley Borough Council would be required to undertake planting on their land and the future maintenance needed to be considered e.g. would this be undertaken by the Parish Council contractor.

It was reported that DWG (NW) Limited would confirm the date the works would commence in September 2025.

Training on Prevent

It was reported that Tim Horobin, Prevent Delivery Officer from the Community Safety Team at Blackburn with Darwen Borough Council had confirmed it was possible to deliver training on Prevent to members of the Parish Council via Microsoft Teams.

Proposed Improvements to the Chancery Road Underpass

It was reported that a representative from Bryan Lee Builders had met Councillor Chris Sheldon to consider the possible alternatives to renewing the brickwork. They had concluded that it would not be viable to replace the brickwork with sleepers and recommended not take any action on the brickwork for now.

They had also discussed "tidying up" the undergrowth, mainly tree saplings around the entrance to the underpass, which he said could be done. Councillor Sheldon has suggested this is not done until the Autumn as it is still bird nesting season.

Councillor Sheldon suggested that the Borough Ward Councillors be asked if they could ask Chorley Borough Council to support a project to tidy up the brickwork and vegetation around the entrances each side of the underpass, as a "visible" projects to be done this financial year.

Chorley Silver Brass Band

It was reported that unfortunately, Chorley Silver Band were unable to play at the Parish Christmas event as they need to start playing at our Blackburn Cathedral.

They had suggested that if they could assist with any other occasions to contact them, the more notice the better and they will endeavour to book the Parish Council in.

Finger Post Signs

The Parish Clerk had written Chorley Borough Council requesting a licence for four new finger post signs:

- Two fingers directing pedestrians to Finger 1 - Astley Park via the tarmac path and Finger 2 - woodland path.
- Two fingers (just before Merefield) directing pedestrians to Finger 1 - Astley Village Centre (via Chancery Road) Finger 2 – Astley Park.
- One Finger directing pedestrians to the Village Centre via shortcut via Buckshaw Hall Close, Broadfields, Great Meadow and the same wording on a second one finger post at the other side of the pond to provide continuation.

Chorley Borough Council had confirmed that the signs were acceptable and would prepare a new licence agreement once the exact locations had been confirmed. They have also apologised for the oversight in not responding earlier.

Michelle Newman, Community Housing Manager had confirmed that Places for People were agreeable to installation of a fingerpost sign on their land at the proposed location.

White Hill Direct Ltd have provided the following quote for the supply and installation of the fingerpost signs:

System 1 (quantity required 2)

Double Finger Post system

This system gives both directional finger arms on one level

Finger size 770mm x 165mm Face to View

Direction and logo applied to both faces

Chevron End 16mm Double Plate

Aluminium Construction

Main post 76mm x 3500mm

Ball Finial for 76mm Round post

Price £489.00 each (excluding VAT)

System 2 (quantity required 2)

Single Finger Post 770mm x 165mm Face to View

Direction and Logo applied both faces

Chevron End 16mm Double Plate

Aluminium Construction

Main post 76mm x 3500mm

Ball Finial for 76mm Round post

Price £389.00 each (excluding VAT)

Powder Coat finish To RAL 6005 Green (moss Green)

Proof layouts provided prior to production and manufacture

Installation of 4 systems as outlined above at locations in Astley Village.

Assumed locations require soft ground installation, should there be hard ground, tarmac, paving etc then additional charges would be required for machinery hire for cutting and repair materials for reinstating the Hard standing with tarmac etc.

Installation of 4 Units into Soft grounds £ 395.00 (excluding VAT)

Installation of 4 Units into Hard grounds £490.00 (excluding VAT)

RESOLVED – (1) That the report be noted.

(2) That the following expenditure approved by the Parish Clerk in accordance with Standing Order 16.2 be noted:

- Amazon, Laminated Sheets (REFUND) £12.44
- Amazon, Laminated Sheets £12.44
- Amazon, Black Plastic Cable Ties (REFUND) £7.49
- Amazon, Black Plastic Cable Ties £7.49
- Amazon, Strong Drawstring Bin Bag Liners £24.99
- Elite, Hi Viz Jackets £87.49
- SLCC, Annual Membership Fee £110.00
- Hartwood Maintenance, Maintenance of Planters £170.49
- Bryan Lee Builders, Underpass Works £5,094.44
- PFK Littlejohn LLP, External Audit 2024/25 £252.00

(3) That Chorley Silver Brass Band be invited to play at the Parish Christmas event on Friday 4 December 2026.

(4) That approval be given to the Parish Clerk proceeding with the quote provided by White Hill Direct Ltd for the supply and installation of the fingerpost signs.

(5) That Bryan Lee Builders be requested to replace the sleepers on the school side of the underpass as soon as possible.

(6) That the Borough Ward Councillors be asked to support a project to tidy up the brickwork and vegetation around the entrances each side of the underpass, as a "visible" projects to be done this financial year from within the delegated ward budget allocated to them.

- (7) That the Parish Clerk be requested to arrange for Tim Horobin, Prevent Delivery Officer from the Community Safety Team at Blackburn with Darwen Borough Council to deliver training on Prevent to members of the Parish Council on Wednesday 29 October 2025 at 6.30pm via Microsoft Teams.
- (8) That the Parish Clerk be requested to write to Chorley Borough Council expressing the view that residents and users would still cross the site and create an informal grass path link either between the two-football pitched or across the football pitches themselves and asking that a 1 metre path across the middle of the West Way site to link to the play area.
- (9) That Chorley Borough Council be requested to ensure that notices are placed in the bus stops along Chancery Road advising passengers of the one-way restrictions affecting bus services in advance of the restrictions being introduced as part of events held at Astley Park such as the Chorley Flower Show.

324.07 Statutory Business

(i) Co-option to the Parish Council Vacancies

It was noted that there were three vacancies on the Parish Council. These had been advertised on the Parish Council Noticeboards and website.

RESOLVED – The Parish Clerk be requested to invite expressions of interest to enable any applications to be considered at the next meeting of the Parish Council.

(ii) Planning Issues Relevant to the Village

The Parish Clerk submitted a report (copies of which had been circulated) providing details of planning issues relevant to the village. The Parish Council had not been consulted on any planning application received by Chorley Borough Council since the last Parish Council Meeting on 2 July 2025.

RESOLVED – That the report be noted.

324.08 Financial Matters

(i) Financial Position

The Responsible Financial Officer submitted a report (copies of which had been circulated) showing the financial position as at 25 August 2025.

RESOLVED – That the financial position be noted.

(ii) Payments to be Approved

The Responsible Financial Officer submitted a report (copies of which had been circulated) recommending a list of invoices to be paid between 1 September 2025 and 31 October 2025 as follows:

Date	Creditor	Description	Total (£)	Vat (£)	Net (£)
05/09/2025	Employee 4	Reimbursements (July 2025)	58.83		58.83
05/09/2025	Employee 4	Reimbursements (August 2025)	43.82		43.82
01/09/2025	Easy Web Sites	Monthly rental	68.64	11.44	57.2
23/09/2025	Zoom	Zoom Subscription (September 2025)	16.79	2.8	13.99
15/09/2025	Employee 4	Salary (September 2025)	414.9		414.9
15/09/2025	HMRC	Tax (September 2025)	103.8		103.8
15/09/2025	HMRC	National Insurance (September 2025)	0		0
01/10/2025	Easy Web Sites	Monthly rental	68.64	11.44	57.2
23/10/2025	Zoom	Zoom Subscription (October 2025)	16.79	2.8	13.99
15/10/2025	Employee 4	Salary (October 2025)	415.1		415.1
15/10/2025	HMRC	Tax (October 2025)	103.6		103.6
15/10/2025	HMRC	National Insurance (October 2025)	0		0

RESOLVED – That approval be given to the payments as detailed above.

(iii) Spend Against Budget Headings

The Responsible Financial Officer submitted a report (copies of which had been circulated) inviting the Parish Council to review the spend against budget headings.

RESOLVED – That the report be noted.

(iv) Internal Audit Plan

The Parish Clerk submitted the current Internal Audit Plan (copies of which had been circulated) inviting the Parish Council to review the current arrangements.

RESOLVED – That the existing Internal Audit Plan be approved.

(v) Review of Effectiveness of the System of Internal Audit

The Parish Clerk submitted the current System of Internal Audit (copies of which had been circulated) inviting the Parish Council to review the current arrangements.

RESOLVED – That the existing System of Internal Audit be approved.

(vi) Financial Risk Assessment

The Parish Clerk submitted an updated Financial Risk Assessment (copies of which had been circulated) to enable the Parish Council to assess the financial risks that it faced and satisfy itself that it had taken adequate steps to minimise them.

RESOLVED – (1) That the Financial Risk Assessment be approved subject to the removal of references to ‘bike hoops’ under ‘Asset damage /loss - Street furniture, SPID, noticeboards etc damage or loss or in need of repair’.

(2) That the Parish Clerk be requested to purchase a new Laptop before the end of the current financial year.

(vii) External Auditor Report 2024/25

The Parish Clerk reported that the Parish Council had received the External Auditor’s Report and Certificate for 2024/25. The External Auditor’s limited assurance opinion was that on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in their opinion the information in Sections 1 and 2 of the AGAR was in accordance with Proper Practices and no other matters had come to their attention giving cause for concern that relevant legislation and regulatory requirements had not been met.

RESOLVED – That the External Auditor’s Report and Certificate for 2024/25 be noted.

324.09 Winter Newsletter 2025

The Parish Council discussed the timing and potential articles for the Winter edition of the Parish Council Newsletter and the following articles were suggested:

- Introduction of Car Parking Charges on Hallgate Car Park (Councillor Adrian Lowe – Chorley Borough Council).
- Christmas Event 2025 (Councillor Ian Thomas).
- Buckshaw Primary School (Councillor John McAndrew/ Headteacher).
- Parish Council Vacancies (Councillor Gillian Sharples)
- West Way Active Track Update (Lindsey Blackstock – Chorley Borough Council).
- Improvements to the footpath through Judeland Wood, e.g. the section from in front of 81 The Farthings down into the Astley Park (Councillor Chris Sheldon).
- Monthly Litter Picks (Councillor Keith Ashton).

RESOLVED - That the following timetable to produce the Winter edition of the Parish Council Newsletter be agreed:

- Parish Councillors email the Parish Clerk with suggested articles for inclusion in the Winter Newsletter by Sunday 28 September 2025 and those articles be submitted to by Sunday 12 October 2025.
- All articles be sent to the Printers by Monday 20 October 2025.
- Deadline for Councillors to comment on the proof – Wednesday 5 November 2025.
- Newsletter delivered from Friday 14 November 2025.

324.10 Christmas Event 2025

The Parish Clerk invited the Parish Council to consider the arrangements for the Parish Christmas event on Friday 5 December 2025 at 6pm. The Parish Clerk reported that the Community Centre had been booked from 5pm until 9pm.

Councillor John McAndrew had invited Buckshaw Primary School to attend and consult them on how the school could be involved in the event and members of AKoustic would be playing during the evening.

RESOLVED – That the report be noted.

324.11 Reports from Parish Council representatives on Other Bodies

Chorley Liaison

The agenda from the last meeting held on Wednesday, 16 July 2025 had been circulated for information. The next meeting would be held on 15 October 2025 at 6.30pm.

Neighbourhood Area Meeting (NW Parishes and Chorley North)

The agenda from the last meeting held on Tuesday 22 July 2025 at 6.30pm.had been circulated for information. The next meeting would be held on 17 March 2026 at 6.30pm.

Councillor Chris Sheldon reported that a proposal to support the continuation of the Community Wellbeing Hub at Lancaster Way Community Centre with a focus on support for NEET young people had been approved as a Neighbourhood Priority for 2025/26. He suggested that this may be a facility which residents from Astley Village could benefit from.

RESOLVED – (1) That the report be noted.

(2) That the Parish Clerk be requested to write to Bernie Heggarty, Community Partnerships Manager (Chorley Borough Council), requesting an update on the Community Wellbeing Hub at Lancaster Way Community Centre.

324.12 Correspondence

Correspondence received had been reported as part of the 'Parish Clerk Report' (Minute 324.06).

323.13 Date of Next Meeting

It was noted that the next meeting of the Parish Council would take place on Wednesday 5 November 2025 at 6.30 pm.

The meeting concluded at 7.50 pm.

Chair

Title	Parish Clerk Report					
Report of	Parish Clerk & Responsible Financial Officer					
Date	5 November 2025					
Type of Paper	Decision		Discussion	X	Information	
Purpose of Report To provide an update on ongoing projects, work outstanding and activities since the last meeting of the Parish Council.						
Key Issues Proposed Improvements to the Chancery Road Underpass At the last Parish Council Meeting on 3 September 2025, Bryan Lee Builders were requested to replace the sleepers on the school side of the underpass as soon as possible. In addition, the Borough Ward Councillors were asked to support a project to tidy up the brickwork and vegetation around the entrances each side of the underpass, as a "visible" projects to be done this financial year from within the delegated ward budget allocated to them. I have spoken to Bryan Lee Builders and they have confirmed that the sleepers on the school side of the underpass will be replace by the end of October 2025. The three ward councillors have confirmed that they are happy to support this initiative to tidy up the brickwork and vegetation around the entrances each side of the underpass as requested by the Parish Council.						
Public Engagement At the last Parish Council Meeting on 3 September 2025, it was reported that a resident from Judeland had contacted the Parish Council concerned about the overgrown hedge on verge and footpath on the east side of Judeland at the corner of Chancery Road. Councillor Aidy Riggott agreed to pursue the matter and the following response has been provided by Lancashire County Council: The response from Lancashire County Council is reported as part of item 4.(b) County Councillor Reports from County Councillor Aidy Riggott.						

Borough/County Councillor Reports

At the last Parish Council Meeting on 3 September 2025, County Councillor Aidy Riggott reported that there had been a delay in installing the new LED lamps to the existing lighting columns on the Farthings.

The response from Lancashire County Council is reported as part of item 4.(b) County Councillor Reports from County Councillor Aidy Riggott.

Installation of Christmas Tree Lights

Richard Ryan Lighting have now confirmed that they will be undertaking the work agreed by the Parish Council. The existing good condition lights have been removed last week and the tree will be trimmed in October and the new lights have been ordered.

Proposed planting at the Astley Village Garden of Reflection

The Estates Team at Chorley Borough Council have prepared a licence agreement stating that the Parish Council would be responsible for the maintenance of the new planting at the Astley Village Garden of Reflection.

At the last Parish Council on 2 July 2025, it was agreed that in consultation with the Chair I be authorised to sign the licence agreement stating that the Parish Council would be responsible for the maintenance of the new planting at the Astley Village Garden of Reflection.

DWG (NW) Limited have confirmed that the planting has been completed and the invoice for £1,860.00 has been paid.



Proposed Introduction of Car Parking Charges on Hallgate Car Park

The Parish Council requested two hours free parking not one hour as proposed as it was felt that one hour was not sufficient for walkers and may deter residents and members of the public from using the park for exercise.

Chorley Borough Council have now confirmed that following thorough consultation, Hallgate car park will indeed offer 2 hours of free parking, as requested by the Parish Council.

The confidential Executive Member Decision Report setting out the decisions taken by Executive Member (Economic Development and Public Service Reform) on 24 September 2025 regarding the implementation of car parking charges following consultation is attached for Councillors information only.

Neighbourhood Priority Scheme for 2025/26

The Neighbourhood Area Meeting (NW Parishes and Chorley North) on Tuesday 22 July 2025 it was agreed that the funds would be re-directed to improving the footpath in Judeland Wood.

Councillor Sheldon has met with met up with Lindsey Blackstock (Chorley Borough Council) and agreed on what needed to be done and there was an expectation that this could be achieved in the budget (£2,500 Neighbourhood Priority Scheme and £2,500 Parish Council).

Two quotes have been received for the path works from The Farthings to Astley Park and the lowest quote was received from Andy Hart - £4,200. The quote along with tender specification are attached for information.

At the last Parish Council Meeting on 3 September 2025, Councillor Chris Sheldon reported that a proposal to support the continuation of the Community Wellbeing Hub at Lancaster Way Community Centre with a focus on support for NEET young people had been approved as a Neighbourhood Priority for 2025/26. He suggested that this may be a facility which residents from Astley Village could benefit from.

As requested, I have written to Bernie Heggarty, Community Partnerships Manager (Chorley Borough Council), requesting an update on the Community Wellbeing Hub at Lancaster Way Community Centre.

He has confirmed that the provision would be open to those live in Astley Villag and has asked the lead officer for the project to send the Parish Council information to promote and also, they will provide other wider opportunities around supporting NEET young people in Astley Village which you can promote

West Way Sports Hub - Proposed Active Track

At the last Parish Council Meeting on 3 September 2025, I reminded the Parish Councillors that the Parish Council had requested a path across the middle of the West Way site to link to the play area. Chorley Borough Council had stated that they had tried various different designs of the site and consulted with the FA and Football Foundation and also Astley and Buckshaw Football Club who had no objections to the concept of a path but unfortunately there was not the space to fit in a formal path.

Parish Councillors expressed their disappointment and suggested that residents and users would still cross the site and create an informal grass path link either between the two-football pitched or across the football pitches themselves.

As requested, I have written to Chorley Borough Council expressing the view that residents and users would still cross the site and create an informal grass path link either between the two-football pitched or across the football pitches themselves and asking that a 1 metre path across the middle of the West Way site to link to the play area.

Lindsey Blackstock, Open Space Strategy Officer (Chorley Borough Council) has replied reiterating that there is no disagreement that in an ideal world we would have a path between the pitches but there is physically not the space. The football pitches have to have a 3m run off outside of the white line for health and safety reasons and to play the game with corners and nets etc... the path through this area would be within the runoff area which would not allow for the runoff... making the pitches non-compliant.

She has suggested that when the contractor measures out and starts on site, we review the path involving the football club and the parish councillors so that they can visually see the space.

Finger Post Signs

The Parish Clerk has written Chorley Borough Council requesting a licence for four new finger post signs:

- Two fingers directing pedestrians to Finger 1 - Astley Park via the tarmac path and Finger 2 - woodland path.
- Two fingers (just before Merefield) directing pedestrians to Finger 1 - Astley Village Centre (via Chancery Road) Finger 2 – Astley Park.
- One Finger directing pedestrians to the Village Centre via shortcut via Buckshaw Hall Close, Broadfields, Great Meadow and the same wording on a second one finger post at the other side of the pond to provide continuation.

Chorley Borough Council have now approved the location and are drafting a new Licence on the basis of the previous Licence.

Michelle Newman, Community Housing Manager has confirmed that Places for People are agreeable to installation of this signage on their land.

At the last meeting of the Parish Council on 3 September 2025, approval was given to the Parish Clerk proceeding with the quote provided by White Hill Direct Ltd for the supply and installation of the fingerpost signs.

I have confirmed that:

- Although the Parish Council is confident, we will receive consent from Chorley Borough Council, the installation/ purchase is dependent on them giving final permission.
- We require the complete wording “ Astley Park via the tarmac path” but “via the tarmac path” could be underneath in a smaller font. Similarly for the single Finger systems : Village Centre via shortcut via Buckshaw Hall Close, Broadfields, Great Meadow”, “via shortcut via Buckshaw Hall Close, Broadfields, Great Meadow could be underneath in a smaller font unless you think the text would be too small?
- The wording is required on both sides of all fingers on all 4 systems.

White Hill Direct Ltd have responded stating that the order will remain pending until the Parish Council receive the necessary consent/ licence from Chorley Borough Council.

Training on Prevent

Tim Horobin, Prevent Delivery Officer from the Community Safety Team at Blackburn with Darwen Borough Council will deliver training on Prevent to members of the Parish Council via Microsoft Teams on Wednesday 29 October 2025.

Chorley Silver Brass Band

Chorley Silver Band have confirmed that they are able to play at the Parish Christmas event on Friday 4 December 2026.

Partnership Street Surgery

The Partnership Street Surgery organised by Places for People took place on 30 September 2025 and was attended by Councillors John McAndrew and Ian Thomas.

Gateway Sign Enhancements

The Village Development Working Group will consider ways to enhance existing Gateway Signs in due course.

Remembrance Sunday – 9 November 2025

The Mayor of Chorley, Councillor Alistair Morwood, has invited members of your Parish Council to join him in the Civic Party for the Remembrance Sunday commemoration taking place on Sunday 9 November 2025. The schedule for the event is as follows:

- From 10.00am Guests assemble in the Lancastrian at Chorley Town Hall.
- 10.15am-10.20am Civic Parade forms up in the Lancastrian.
- 10.25am Civic Parade moves downstairs and outside to St Thomas's Square ready to join the parade behind the uniformed groups.
- 10.30am Parade sets off and makes its way directly to the Cenotaph in Astley Park via St Thomas's Road, Market Street and Park Road.
- 10.45am (est.) Remembrance Service commences.
- 11.00am Two minutes' silence.
- 11.15am (est.) When the service and wreath laying has concluded, the parade will return to the Town Hall.

As in previous years, the Chair of the Parish Council will lay a wreath on behalf of the Parish Council.

Parish Councillors will be attaching poppies to the lampposts along Chancery Road and Councillor John McAndrew will be organising for the Tommy to be in situ on the Garden of Reflection.

The Parish Clerk has approved the following expenditure in accordance with Standing Order 16.2:

- livedrive Internet Limited, livedrive Subscription £30.00.
- Chorley Borough Council, Room Hire (Community Centre) £160.00.
- Chorley MBC, Path works from The Farthings to Astley Park £2100.00.
- DWG (NW) Limited Garden of Reflection Planting Scheme £1,860.00

Action required by the Parish Council

To note the report and consider the recommendations in the report.

Andy Hart Quote - £4,200.

SPECIFICATION – ASTLEY VILLAGE. IMPROVEMENT OF EXISTING PATH FROM THE FARTHING'S TO ASTLEY PARK.

ACCESS FROM 81, THE FARTHING'S, ASTLEY VILLAGE, PR7 1TP

Upgrade the surface and drainage of a well-used desire line. The path is to have edging boards added in specific locations to retain and regulate the level and drainage pipe to formalise an existing drainage channel. The path has been surfaced in the past. The whole surface is to be topped up with 20mm to dust compacted aggregate. The path is approximately 100m long by 1.5m wide. A smooth high quality even all-weather surface is required to improve access into Astley Park.

Access to the land is gained from a cul-de-sac on The Farthings near No 81. Location for deliveries will need to be agreed.



Disruption to residents and damage to the highway verge to be mitigated against through a work method statement and risk assessments.

The path goes through an area of mature trees which have exposed roots. The health of the trees is important so it is proposed to install edging boards and build the path levels up over the tree roots and carry out minimal excavation. The edging boards will need to be feathered back into the ground levels using any excavated material.



Photo of path to be formalised with compacted aggregate and edging boards on the right to regulate levels. Tree roots to be retained and built over.

The map below shows the location of the 1.5m wide aggregate path at a length of 100m.



Map showing Chorley Council land shaded red for compound and delivery purposes.

Please refer to the annotated specification map and photographs below which relate to the BOQ.

If you require a site visit to go over the design and specification please contact Lindsey Blackstock, 07786134642 lindsey.blackstock@chorley.gov.uk

BILL OF QUANTITY

Item	Description	Qty	Unit	Rate	Amount	
					£	p
1	PRELIMIARIES (including site security, welfare, storage etc)		ITEM		£200	00
2	FOOTPATH CREATION.					
2a	Remove any encroaching vegetation to create a path width of 1.5m in location specified. Take cuttings to tip.		ITEM		£200	00
2b	Minimal scraping off along the whole path length (100m) and width of 1.5m to remove leaf litter, soft spots and expose the exiting path aggregate. Avoid damaging tree roots. Retain earth to use to grade in edging boards.	100m length x 1.5m width. Depth will vary.	ITEM		£350	00
2c	In locations of edging boards specified on the plan (4m, 6.5m and 12m length) excavate to 50mm depth to install edging boards and retain soil for reuse to feather in. Install timber edging boards along path. (150x38mm) secured with pegs (50x450mm) at 1200mm centres or similar approved.	22.5m	ITEM		£400	00
2d	Excavate and supply to install 30m length of drainage pipe to take water along the path edge and across into the valley. Include for 10 tonne clean stone and membrane.	30m 10 tonne	ITEM		£750	00
2e	Supply and compact aggregate 20mm to dust to a depth of 20mm with camber 1:40 along full length of path of Black Limestone or similar approved. More stone to be put in soft areas or to top up trip hazards.	40 tonne load			£2300	00
3	Reinstate site, tidy and make good		ITEM			
	TOTAL COST				£4200	00

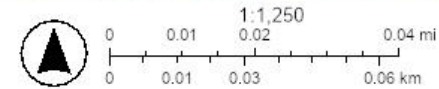
The appointed contractor will be expected to provide Risk Assessments, Method Statement, CoSHH assessments and Insurance details in line with CDM regulations prior to starting on site. Searches have been carried out for services and none are known to be present. Scanning before digging is however recommended.

Judeland Wood Path



9/10/2025, 11:29:22 AM

CSRC Boundary



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Astley Village Parish Council

Title	Planning Issues Relevant to the Village					
Report of	Parish Clerk					
Date	5 November 2025					
Type of Paper	Decision		Discussion		Information	X
Purpose of Report To consider any planning issues relevant to the village.						
Key Issues The Parish Council has not been consulted on any planning application received by Chorley Borough Council since the last Parish Council Meeting.						
Action required by the Parish Council To note the report.						

AGENDA ITEM 8(i)

FINANCIAL POSITION - SUMMARY 5 NOVEMBER 2025			
			£
Receipts and Expenditure Account			
Receipts			
Precepts			20,278.00
Grant			3,877.00
Refunds			-
Other			-
Bank Interest (Barclays)			464.43
Dividend (Unify Credit Union)			-
Advertisements			-
VAT on Receipts/Recovered			697.89
Total Receipts			25,317.32
Expenditure Total			18,436.68
Income & Expenditure Reconciliation			
Balance Brought Forward at 1 April 2025			68,401.35
Add: total receipts to date		+	25,317.32
Less: total expenditure to date		-	18,436.68
			75,281.99
Bank Reconciliation			
Community Account	21/10/25	+	2,900.00
Business Premium Account	21/10/25	+	65,704.48
Unify Credit Union deposit	01/04/25		10,000.00
Less unrepresented cheques/ET/SO		-	3,322.49
Plus uncleared credits		+	
			75,281.99
	Unpresented cheques/SO/Payments		
	Zoom		16.79
	Garden of Reflection		1860.00
	Nov/ December		1445.70
			3322.49
	Uncleared Incomes		
			0.00

AGENDA ITEM 8(ii)**PAYMENTS TO BE APPROVED**

November/ December 2025

Date	Creditor	Description	Cheque No	Total	Vat	Net
07/11/2025	Employee 4	Reimbursements (September 2025)	EB	42.42		42.42
07/11/2025	Employee 4	Reimbursements (October 2025)	EB	43.82		43.82
01/11/2025	Easy Web Sites	Monthly rental	DD	68.64	11.44	57.2
23/11/2025	Zoom	Zoom Subscription (November 2025)	EB	16.79	2.8	13.99
14/11/2025	Employee 4	Salary in backpay (November 2025)	EB	522.3		522.3
14/11/2025	HMRC	Tax (November 2025)	EB	130.8		130.8
14/11/2025	HMRC	National Insurance (November 2025)	EB	0		0
01/12/2025	Easy Web Sites	Monthly rental	DD	68.64	11.44	57.2
23/12/2025	Zoom	Zoom Subscription (December 2025)	EB	16.79	2.8	13.99
15/12/2025	Employee 4	Salary (December 2025)	EB	428.5		428.5
15/12/2025	HMRC	Tax (December 2025)	EB	107		107
15/12/2025	HMRC	National Insurance (December 2025)	EB	0		0
				1,445.70	28.48	1,417.22

BUDGET REPORT – 5 NOVEMBER 2025**Financial Year 2025/26 (1 April 2025 to 31 March 2026)**

Budget Heading		Budget Sub-Heading	Total Budget (£)	" Spend to date (ex vat) (£) "	Income (£)	Budget Remaining (£)
01 - ADMINISTRATION	01-1	Room Hire/ Zoom Subscription	400	257.24		142.76
	01-2	Office/Sundry (including new Laptop)	1,500.00	482.37		1,017.63
	01-3	Insurance	550	436.44		113.56
	01-4	Auditors/Accounts	400	285.00		115.00
	01-5	Election/By-Election/Polls	7,000.00	85.00		6,915.00
	01-6	Employee Costs (Salary, Training etc.)	7,000.00	4,929.50		2,070.50
	01-7	Employee Contingency	1,000.00	-		1,000.00
	01-8	IT/Website	1,000.00	619.33		380.67
02 - COUNCIL	02-1	Newsletter/Publications	1,900.00	898.25		1,001.75
	02-2	Village Caretaker	0	-		-
	02-3	Councillor Training	500	-		500.00
	02-4	Grant Awards/Local Projects and Groups	2,500.00	-		2,500.00
03 - VILLAGE DEVELOPMENT PLAN	03-1	Christmas Tree Lights/ Christmas Event	1000	748.33		251.67
	03-2	Improvements to the Village Centre (including additional Seating) as part of the Public Realm initiative by Chorley Borough Council	5,750.00	-		5,750.00
	03-3	Contribution Towards Upgrading the Path from Farthings to Astley Park as part of a Neighbourhood Priority Scheme	2,500.00	2,100.00		400.00
	03-4	Planter Scheme (including maintenance)	1000	170.49		829.51
	03-5	Tree Planting and Maintenance	500	-		500.00
	03-6	Wildflower Meadows/Corridors	250	-		250.00
	03-7	West Way Nature Reserve maintenance/future improvements	500	-		500.00
	03-8	Astley Village Community Garden of Reflection	2,000.00	1,860.00		140.00
	03-9	Chancery Road Underpass Improvements	10,000.00	4,245.37		5,754.63
	03-10	Refurbishment of existing Gateway Signs	500	-		500.00
	03-11	Road Safety (Maintenance of SPIDs)	500	-		500.00
	03-12	Four Additional Finger Post Signs around the Village	5,000.00	-		5,000.00
	03-13	Paths to provide access from Great Meadow to the play area at West Way Sports Hub	15,000.00	-		15,000.00
	03-14	Improving Community Engagement and Raising the Profile of the Parish Council (including updating the Village map board)	5,000.00	86.49		4,913.51
04 - GENERAL RESERVE	04	General Reserve	0.00	-		-
			20,004.24			
Balance Carried Forward from 2024/25	68,401.35					
TOTALS			93,254.24	17,203.81		56,046.19
VAT to be Recovered		£1,226.47				

Chorley Liaison

Wednesday, 15th October 2025, 6.30 pm

Council Chamber, Town Hall, Chorley and Youtube

Agenda

Apologies

1 **Welcome by the Chair**

2 **Minutes**

3 **Item requested at a previous meeting - Update on Planning matters**

Kevn Foster, Head of Planning and Enforcement, will attend to update on Planning matters.

4 **Item suggested by Chorley Council: Local Government Reorganisation (LGR) update**

Hollie Walmsley, Head of People, Policy and Partnerships, will attend to give a presentation.

5 **Item requested by Houghton Parish Council**

Two requests have been received and are enclosed within the agenda pack.

6 **Questions from Members of the Liaison and the public**

In order to allow members of the Liaison and members of the public to raise issues of local concern, a period of 20 minutes has been set aside.

A member of the public may speak for no more than 3 minutes. Members of the public are not required to give notice of the issue they intend to raise, although it is expected in the case of service issues that the appropriate mechanisms for resolving the issue have been explored.

Where a question is raised which cannot be answered at the meeting, a record will be kept by officers supporting the meeting and it will be responded to via the appropriate mechanism.

7 Items for Future Meetings

A schedule setting out deadlines for items to be requested on the agenda for the Chorley Liaison and dates for future meetings is enclosed.

8 Any urgent business previously agreed with the Chair

Chris Sinnott
Chief Executive

Electronic agendas sent to Members of the Chorley Liaison.

If you need this information in a different format, such as larger print or translation, please get in touch on 515151 or chorley.gov.uk



Minutes of **Chorley Liaison**

Meeting date **Wednesday, 16 July 2025**

Members present: Councillor Gordon France (Chair)
Lancashire County Councillors: Mark Wade, Lee Hutchinson, John Clemson, Aidy Riggott and Chris Snow
Chorley Borough Councillors (Chairs of Neighbourhood Area Meetings): Jenny Whiffen, Aaron Beaver and Alistair Bradley
Town and Parish Councillors: Terry Dickinson, Katrina Reed, Ian Horsfield, Alan Cornwell, Ken McCrae, Julia Berry, Debra Platt, Alan Platt, Marel Urry and attending virtually, Craig Ainsworth and Gillian Sharples

Officers: Liz Jones (Head of Communities and Housing), Doug Cridland (Waste Services Manager) and Ben Storey (Democratic and Member Services Officer)

1 Minutes

The minutes were approved as a correct record, subject to the addition of Councillor Aaron Beaver having sent apologies for the last meeting and amendments to any reference to Adlington 'parish' council, instead of Adlington Town Council.

A response from Lancashire County Council Highways team was noted, following a request for further information and attendance at a future meeting from Chorley Liaison with regards to road and footway maintenance.

2 Welcome by the Chair

The Chair welcomed everyone to the meeting.

3 Item suggested by Chorley Council - implementation of the new food waste service

The Chair invited Chorley Council's Waste Services Manager to deliver a presentation on upcoming changes to food waste collections across the borough.

The presentation slides can be found here:
<https://democracy.chorley.gov.uk/documents/s188066/Food%20Waste%20Collections%20Slides%20-%20CL%2016.7.25.pdf>

Members were advised that food waste collections were now required following changes in national legislation, with preparations underway in Chorley to commence weekly food waste collections from 30 March 2026.

The presentation covered the rationale behind the additional collections and the positive impact anticipated on recycling rates in the borough. Work already taking place ahead of collections commencing was also noted, including round planning, acquisition of new waste vehicles and food waste containers, staff recruitment and the communication strategy for the project.

Following queries about the new waste containers and comparisons with other recycling containers used in the past, members were reassured that the containers would be suitable for food waste and were lockable to reduce risk of any spillages during windy weather.

Members were pleased that Chorley was making good progress in readiness for the new food waste collections, particularly as other authorities in Lancashire had faced challenges.

Lancashire County Council's Waste Recovery Centre in Farington was discussed, with food waste collected in Chorley likely to be processed at this site. Further information about this site, and the wider pan-Lancashire waste strategy was also considered. It was suggested that representatives from the county council's waste management team be invited to attend a future Liaison meeting to alleviate any concerns around odours or increases in traffic movements.

4 Item requested by Whittle-le-Woods and Euxton Parish Councils

Chorley Council's Head of Communities and Housing presented an update for members on developments around local government re-organisation, with specific reference to the assets of the borough council and their future.

Government set criteria around re-organisations were highlighted, as well as Chorley Council's initial position in preferring the four unitary Lancashire model.

It was stressed that given the tight deadlines for developing and, crucially, agreeing proposals for reorganisation this has been the focus of work for the borough council. The borough council was committed to engaging with parish and town councils but at the early stages of negotiations, no decisions had been made about the future of assets such as community centres, parks or buildings.

Though the overview of progress around reorganisation was appreciated, questions were raised on the focus of the initial request; the future of council assets and engagement with parish and town councils. Clarification was sought on timescales for engagement about assets and the wider reorganisation process. In addition, queries around the extent and accuracy of the borough council's asset register.

In response, members were advised that consultants had recently been appointed to progress plans and benefits of the various models. The subsequent phase, likely by the

Autumn, would see stakeholder engagement, including parish and town councils, once more developed proposals could be presented.

On assets, extensive work had been done to ensure the council's asset register was accurate and could be provided to parish and town councils. Members were reassured that the borough council was open to discussions around asset transfers, but this may be more appropriate at a later point in the process.

Given the uncertainty around reorganisation, the importance of extending parish and town councils in currently unparished areas was stressed in ensuring a local level of government remains for residents and communities if and when the county and boroughs are replaced, and with them elected members too.

5 Item requested by Adlington Town Council

The Chair introduced the two topics requested for discussion by Adlington Town Council, one concerning Houses in Multiple Occupation (HMO's) and another in relation to the timetable for installation of electronic vehicle (EV) charging points.

Members were directed to a response provided, following a similar question about HMO's being asked at the meeting of Full Council the day before. In summary, it was acknowledged that HMO's numbers were increasing in the town centre and other urban areas of the borough. Learning from approaches taken in neighbouring authorities of Preston, Wigan and Bolton, such as Article 4 directions and better identification of HMO locations had been considered and had contributed to the development of an HMO Action Plan which was agreed by Council.

Members were encouraged to report any suspected HMO's they may be aware of to either their local borough councillor or the council's environmental health team for further investigation.

Members were also directed to the comprehensive update regarding plans to expand EV charging points, which detailed the current pilot scheme in the town centre and outlined the challenges of funding the borough wide roll-out.

6 Item requested by Wheelton Parish Council

The Chair introduced this discussion item with a view to parish and town council's sharing ideas and how social media platforms are administered.

It was suggested that the Lancashire Association of Local Councils (LALC) may be able to provide guidance and best practice, contacting other parishes with a more established social media presence for advice was also recommended.

7 Questions from Members of the Liaison and the public

A question was asked in relation to any council policies concerning excessive noise levels attributed to on-street entertainers/ amplified music. A response from the council's environmental health team would be requested.

8 **Items for Future Meetings**

Future meeting dates and suggested topics included within the agenda were noted.

Following a number of recent planning applications for conversions of residential properties into children’s homes having differing outcomes, it was suggested an item on policy considerations around these sorts of applications would assist parishes in responding to them and providing appropriate advice to residents.

Chair

Date

Chorley Liaison agenda management timetable

Date of meeting	Deadline for items to be requested by Members	Agenda Publication Deadline
Wednesday, 15 October	Friday, 3 October	Tuesday, 7 October
Wednesday, January 2026	Friday, 9 January 2026	Tuesday, 13 January 2026
Wednesday, 18 March 2026	Tuesday, 10 March 2026	Friday, 6 March 2026

Please email democratic.services@chorley.gov.uk if you would like to request an item on the agenda.

Future agenda items

Revival/survival strategy for Chorley town centre post Covid

Update on diversionary activities

EV chargers

Update on infrastructure improvements following developments at the Botany Bay site

Local Plan process

Digital skills update

Biodiversity Net Gain

Intheboro

We are always on the look out for articles to include in intheboro which may be useful for Parish Councils.

If you have anything you feel may be useful and would like to be included please email intheboro@chorley.gov.uk.

Intheboro is published on the 1st of every month.

Astley Village Parish Council

Title	Schedule of Meetings for 2025/26					
Report of	Parish Clerk & Responsible Financial Officer					
Date	5 November 2025					
Type of Paper	Decision	X	Discussion		Information	
Purpose of Report To agree the Schedule of Meetings for 2026/27.						
Key Issues <u>Proposed Schedule of Meetings 2026/27</u> Meetings of the Parish Council will take place on the following dates at 6.30 pm: • Wednesday 4 March 2026 at the rise of the Parish Meeting. • Wednesday 6 May 2026 (Annual Meeting) • Wednesday 1 July 2026 • Wednesday 2 September 2026 • Wednesday 4 November 2026 • Wednesday 6 January 2027 • Wednesday 3 March 2027 at the rise of the Parish Meeting						
Action required by the Parish Council To agree the proposed Schedule of Meetings for 2026/27.						